

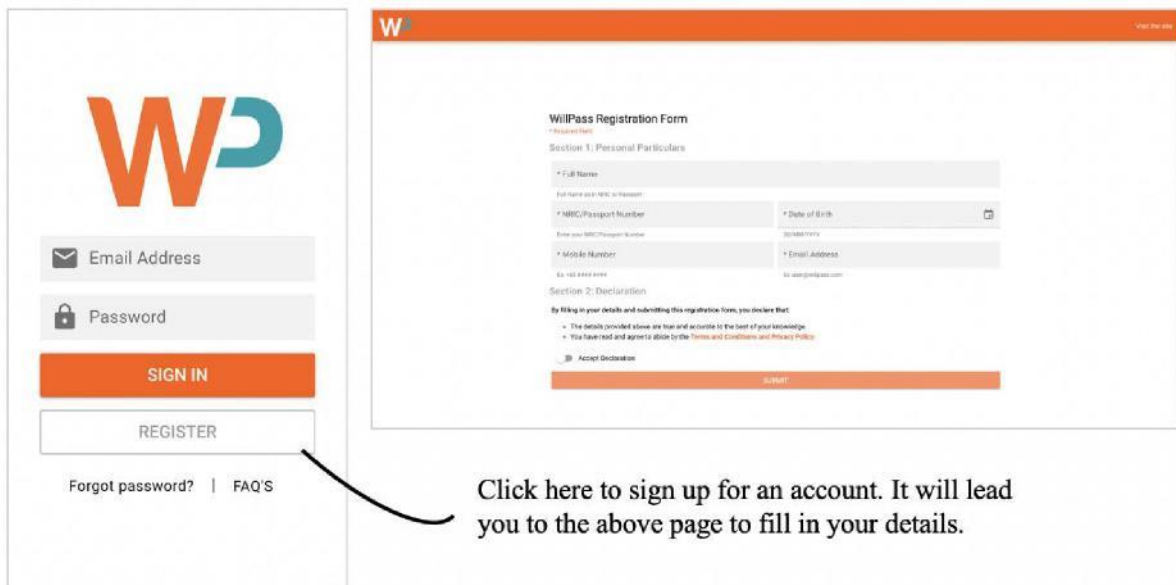
Download App

Android: <https://play.google.com/store/apps/details?id=com.fortis.fortiswills>

iOS: <https://apps.apple.com/us/app/willpass/id1489688491?ls=1>

Sign Up

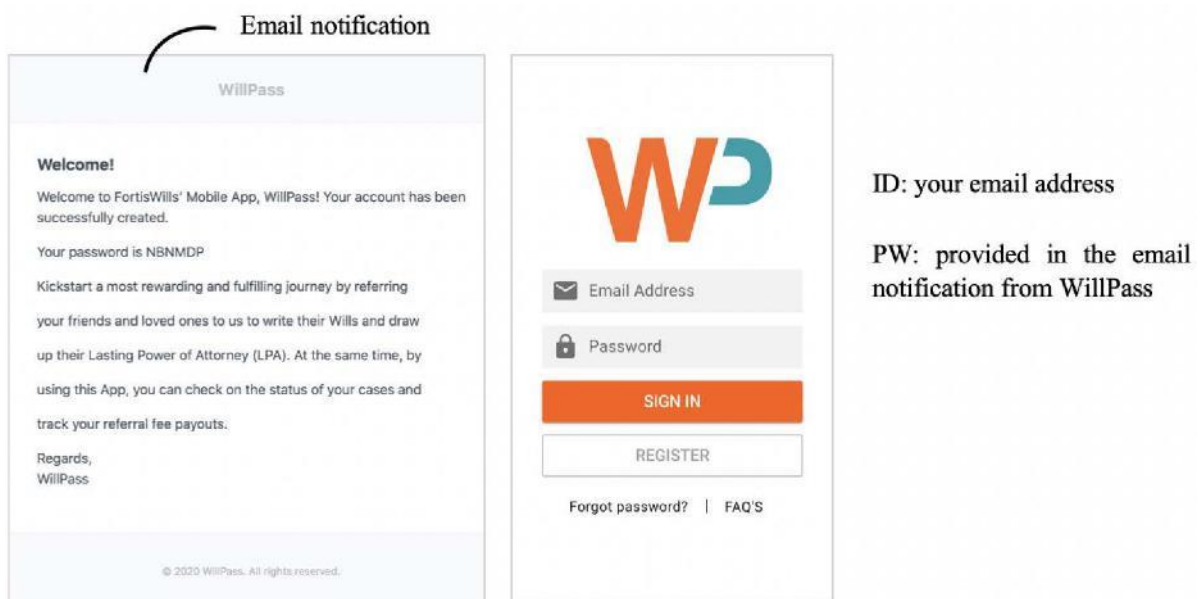
Download the app and sign up for an account.



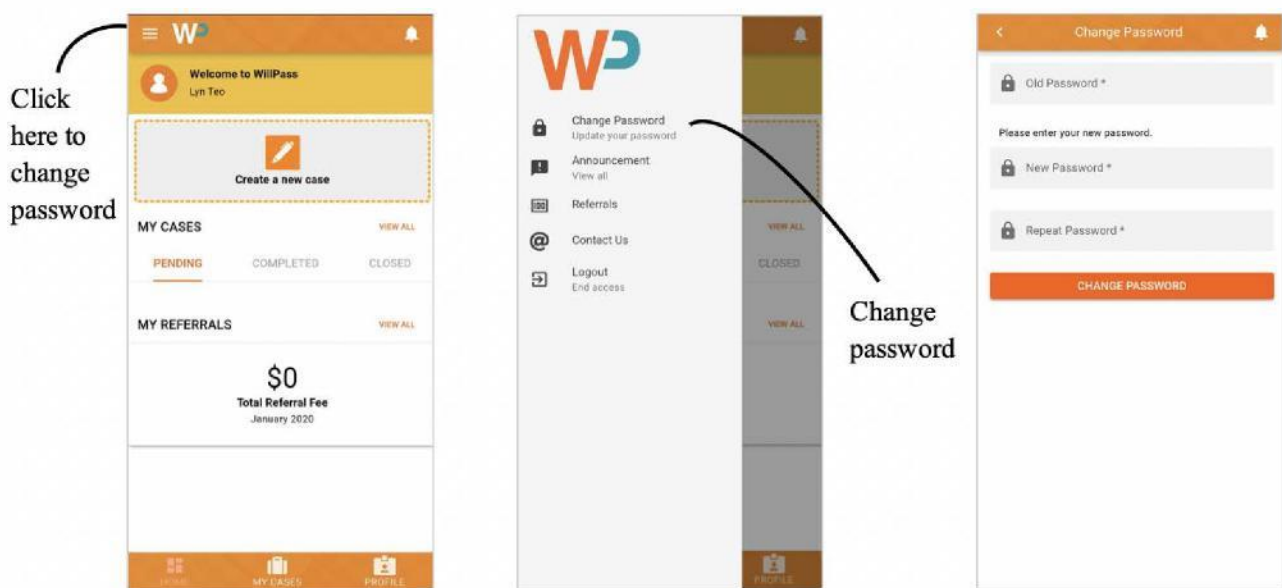
Click here to sign up for an account. It will lead you to the above page to fill in your details.

User Log In

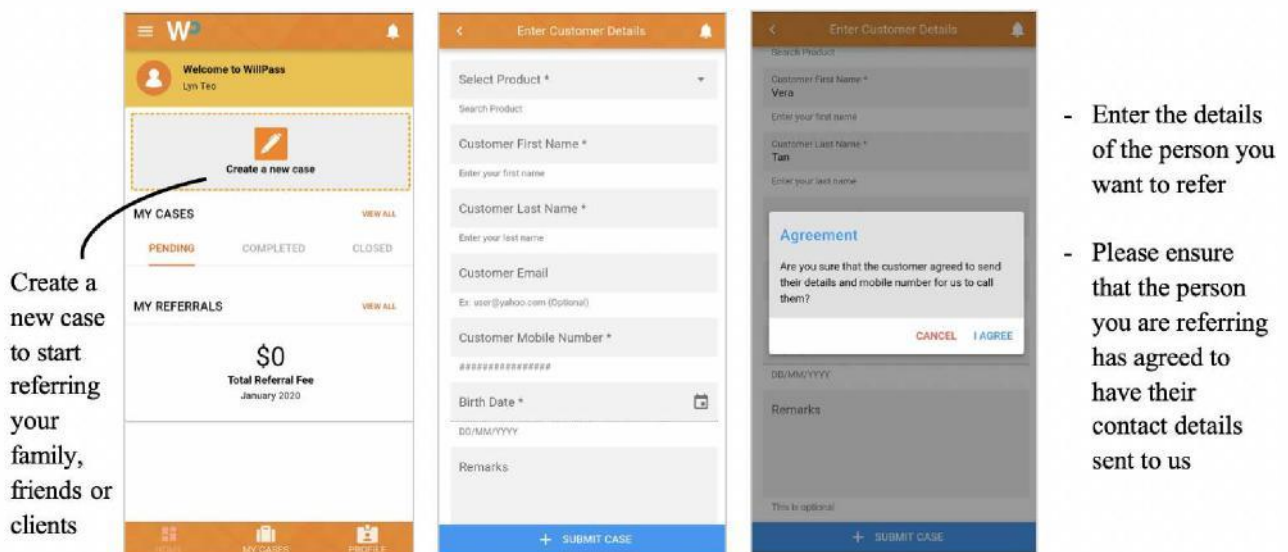
You may log in once you receive an email notification from WillPass containing your automatically generated password. Please check your Spam folder for the email notification.



Change Password



Start Referring: Create a New Case



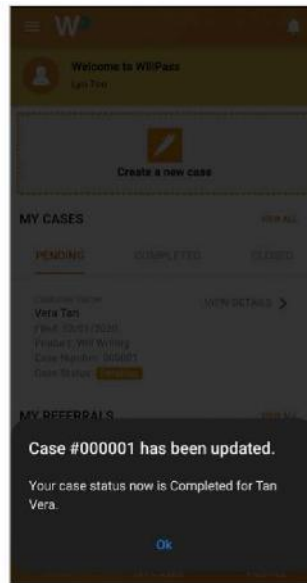
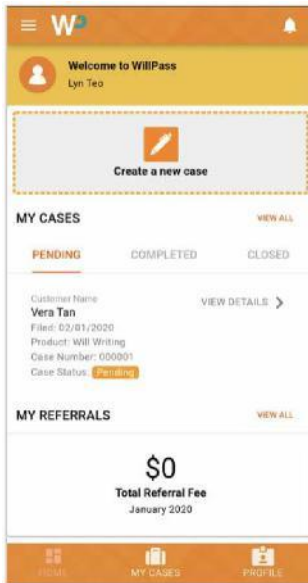
Case Status: Pending, Cancelled, Completed, and Closed

□ From **PENDING** to **CANCELLED**:

After you have created your new case, the case status will be **PENDING**. In the event where the customer that you referred decides not to do any of the services, the case status will be updated to **CANCELLED**.

. From **PENDING** to **COMPLETED**:

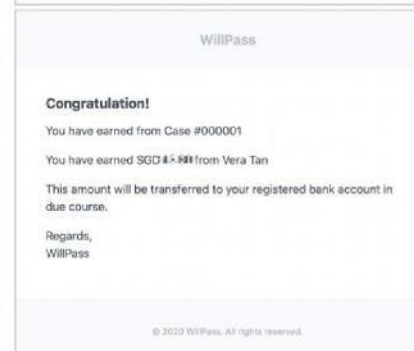
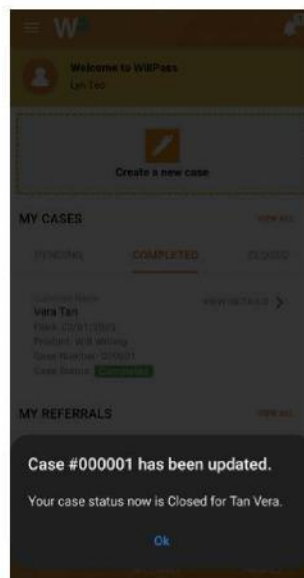
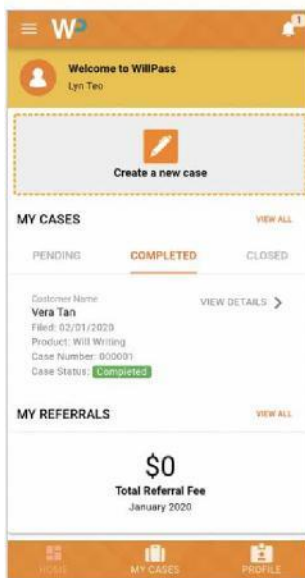
Once the customer that you referred completes his/her **Will/LPA/Trust/Will Custody** service(s), the case status will be updated to **COMPLETED**.



. From **COMPLETED** to **CLOSED**:

Once payment has been made to your bank (usually within 4 weeks upon the successful completion of the cases), the case status will be updated to **CLOSED**.

Please allow 3 working days for the payment to be reflected in your registered bank account.



View All Notifications and All Cases

The image displays three screenshots of a mobile application interface, illustrating how to view all notifications and all cases.

Left Screenshot (Home Screen): Shows the main dashboard. A callout points to the notification bell icon in the top right corner with the text: "Click here to view all notifications". Another callout points to the "VIEW ALL" link under the "MY CASES" section with the text: "Click here to view all cases under: - PENDING - CANCELLED - COMPLETED - CLOSED".

Middle Screenshot (Notifications): Shows the "Notifications" screen. A callout points to the notification bell icon in the top right corner with the text: "View all notifications". The screen lists three notifications:

- You have earned from Case #000001. 22 minutes ago. You have earned SGD=141 from Vera Tan. This amount will be transferred...
- Case #000001 has been updated. 22 minutes ago. Your case status now is Closed for the Case #000001 Tan Vera.
- Case #000001 has been updated. 1 hour ago. Your case status now is Completed for the Case #000001 Tan Vera.

Right Screenshot (List Cases): Shows the "List Cases" screen. A callout points to the notification bell icon in the top right corner with the text: "View all cases". The screen displays a list of cases with filters: PENDING, CANCELLED, COMPLETED, and CLOSED. The selected case is:

- Vera Tan** (VIEW DETAILS >)
- Case Filed: 02/01/2020
- Product: Will Writing
- Case Number: 000001
- Case Status: **Closed**

The bottom navigation bar of all screenshots includes: HOME, MY CASES, and PROFILE.